



Cherrybrook Public School

Student Wellbeing Policy

Date Revised: December 2014

Date of Review: 2018

Review was based on Student Welfare Policy, Good Discipline and Effective Learning, Procedures for the Suspension and Expulsion of School Students.

Please note that this policy should be read in conjunction with the following Cherrybrook Public School policy documents:

- Care and Supervision of Students
- School Attendance Policy
- Critical Incidents Policy
- Emergency Evacuation Policy
- Integration Policy
- Medication Policy
- Anti-Bullying Policy
- Bus Safety Policy
- Child Protection Policy
- Homework Policy

Principles

All students and staff have a right to feel happy and safe at school.

All students have a right to learn and experience success.

All students have a right to be treated with respect and fairness.

All teachers have a right to teach and exercise professional authority.

All school staff have a right to be treated with respect and courtesy.

All parents have a right to be informed of their child's behaviour at school.

All parents share responsibility with school staff in promoting and shaping their children's understanding about acceptable behaviour at school.

A positive climate and good discipline are key aspects of effective Student Welfare.

Aims

Cherrybrook Public School will provide a caring, well-managed, safe environment for all students, staff and parents by;

- ensuring that principles of equity and fairness are reflected in school practice.
- developing and implementing policies and procedures to protect the rights, safety and health of all community members.
- establishing clear school rules which are known and understood by all school community members.
- valuing and providing opportunities for all students to develop the skills involved in positive relationships, social responsibility, problem solving and dispute resolution.
- establishing networks to support students and making sure that students and parents know about, and have access to, that support.

Outcomes

Students will:

- be safe in the school environment and all school-organised activities
- know what is expected of them and others in the school community
- be able to learn without disruption from unruly behaviour
- be provided with appropriate behaviour support programs
- be treated with respect in all aspects of their schooling

Staff will:

- be safe in the school environment and at all school-organised activities
- be familiar with the school student welfare and discipline policy
- implement school rules fairly and equitably
- inform parents of student misbehaviour
- be treated with respect in all aspects of the teaching and learning process
- contribute to the provision of a caring, well-managed, safe environment for all students, fellow staff and parents.

Parents and community members will:

- be safe in the school environment and at all school-organised activities
- be familiar with the school rules
- work with teachers in establishing fair and reasonable behavioural expectations for their children
- share responsibility for developing & maintaining acceptable behaviour in their children at school.
- inform teaching staff of any concerns regarding their child's welfare at school

School Expectations

It is expected that positive and respectful relationships will exist at all times between all members of the school community – students, staff, parents and community members.

In the classroom, students are expected to:

- Comply with all school rules
- Follow the classroom rules as determined by the class teacher
- Comply with the teacher's classroom class management plan

In the playground, students are expected to:

- Comply with all school and playground rules
- Be aware of consequences for not abiding by school rules

In travelling to and from school, students are expected to:

- Travel directly to school in the mornings to arrive by 8.55am
- Travel directly home in the afternoons at 2.55pm
- Avoid loitering in school grounds
- Cross all roads safely at designated crossing areas
- Promote the positive reputation of the school at all times

On excursions and in attending sporting and other activities, students are expected to:

- Comply with all school rules
- Wear school uniform – unless notified otherwise
- Comply with the directions of all authorized staff

Standards of Dress

The parent community at Cherrybrook Public School has determined that all students attending Cherrybrook Public School should wear school uniform as described in the school information book. The Principal and school staff fully support and endorse this decision and will encourage students to comply with the wearing of school uniform at whole school and departmental assemblies.

To assist families in need, some financial support in purchasing uniforms may be available through the Student Assistance Scheme. Please enquire at the school office.

All students are expected to exhibit good grooming and personal cleanliness. When not wearing school uniform, students are expected to conform to sensible standards of dress. Offensive slogans on clothing will not be permitted.

Behaviour Management Plan

All students at Cherrybrook Public School are expected to comply with the school and playground rules. At the commencement of the school year or upon enrolment at Cherrybrook Public School all students are placed on Green level. Students on Green level follow the school rules and respect the rights of others. Responsible students will remain on Green level and will participate in all school activities.

When school rules are followed;

- Students will be rewarded within each teacher's class behaviour management plan
- Students may receive merit awards at weekly/fortnightly assemblies
- Students may be nominated by their teacher for a Star Award and receive a reward lunch at the end of each term
- Students may be nominated by the SRC for a Super Star Award
- K-6 classes may receive a uniform certificate and the winning classes in K-2 and 3-6 will receive a reward lunch at the end of each term
- Classes 3 – 6 may earn house points and the winning house will receive the house trophy at the end of the year.

Please note: In special circumstances where a student has a diagnosed disability, an ongoing behaviour modification program may operate in the classroom and playground. This program will be constantly reviewed by the classroom teacher in consultation with the Learning Assistance Team.

Cherrybrook Public School

Right	School Rule	Student Responsibility	Unacceptable behaviour
Students and staff have a right to feel safe and happy at school.	Behave sensibly and safely	<ul style="list-style-type: none"> • Play safely without hurting others • Use equipment safely • Stay within bounds • Wear a school hat to play 	<ul style="list-style-type: none"> • Leaving class or school without permission • Throwing rocks or sticks • Stealing • Bringing unsafe items to school
Students have a right to learn and staff have a right to teach.	Respect the right of others to learn	<ul style="list-style-type: none"> • Cooperate with all peers and staff • Attempt all school tasks without disturbing others • Strive to achieve personal best 	<ul style="list-style-type: none"> • Disruptive classroom behaviour • Refusal to follow staff directions
Students and staff have a right to be respected and treated with courtesy.	Be kind and courteous to everyone in our school	<ul style="list-style-type: none"> • Respect the feelings and rights of all students • Listen without interruption • Follow teacher directions (do as the duty teacher says) • Be polite at all times 	<ul style="list-style-type: none"> • Swearing or anti-social hand gestures • Racism • Sexism • Put-downs • Answering back
Students and staff have a right to move around the school without danger or disturbance from others.	Move safely	<ul style="list-style-type: none"> • Walk on asphalt/concrete • Be prompt to lines • Stay seated in lunch area until dismissed • Place bags in class areas in the morning and then go to the playground 	<ul style="list-style-type: none"> • Running in buildings or on asphalt/concrete • Not going immediately to class • Loitering near classrooms during play time
Students and staff have a right to explain their actions.	Calmly talk through conflict	<ul style="list-style-type: none"> • Listen and speak in turn • Speak honestly • Help to resolve conflict 	<ul style="list-style-type: none"> • Physical fighting • Verbal abuse • Bullying
Students and staff have a right to belong to a school of which they can be proud.	Show pride in my school	<ul style="list-style-type: none"> • Wear school uniform appropriately • Care for school property • Keep the school clean and tidy • Follow school rules on excursions and when representing the school 	<ul style="list-style-type: none"> • Damaging school property • Inappropriate wearing of school uniform • Littering
School Rules Behave sensibly and safely Respect the right of others to learn Be kind and courteous to everyone in our school Move safely Calmly talk through conflict Show pride in my school		Playground Rules Respect the feelings and rights of all students Play safely without hurting others Be polite at all times Do as the duty teacher asks Stay within bounds Be prompt to lines Walk on the concrete/asphalt Stay seated in lunch area until you are dismissed Place bags in class areas in the morning and then go to the playground	

School Behaviour Management Plan

Strategies for Dealing with Unacceptable Behaviour

School rules, playground rules and classroom rules will be displayed in every classroom and discussed throughout the year. Students who continuously ignore these rules will be placed on the level system in accordance with the severity of their actions. The procedures outlined below explain Cherrybrook Public School's level system.

Procedures

1. Students who repeatedly display inappropriate behaviour or serious misbehaviour are referred to the Assistant Principal responsible for that grade.
2. Where necessary, Deputy/Assistant Principals may place students on detention.
3. Students' names will be recorded in discipline books by Deputy/Assistant Principals.
4. Deputy/Assistant Principals will notify class teachers.
5. Discipline books will be sent to the detention room. Detention is from 12.50 – 1.10 Tuesday to Friday.
6. Teacher on detention duty will record those present and note any student who does not attend.
7. During detention the teacher will discuss the Plan for Restitution (3-6) or Good Choice Plan (K-2) (See appendix 1 & 2)
8. Students will then be expected to complete the activity located in the detention box.
9. Students who are to complete more than one day on detention will re-read their Restitution or Good Choice Plan and discuss with the teacher on duty.
10. Teacher on detention duty will leave completed activity in the discipline book for that grade.
11. Deputy/Assistant Principals are responsible for collection of discipline books.
12. Students who fail to attend a detention will be followed up by the Deputy/Assistant Principals.

Please note: There will be no detention during wet weather. No teacher is to stay in the detention room if there is only one child on detention. This student will be brought to the table outside the Reading Recovery room and complete their detention there.

Playground behaviour

Students displaying inappropriate behaviour in the playground will be given a warning for their inappropriate behaviour. Teachers may utilise time out if the warning given to the student is not successful. Students placed in time out are to be reported to the Assistant Principal responsible for that grade by the teacher on duty.

Students who are on behaviour cards are not allowed to play on the top oval. K-6 playground behaviour monitoring cards will be given to the teacher on duty by the class teacher. The teacher on first half lunch duty will inform the teacher on second half of lunch about any behaviour cards. Yrs 3-6 students will sit on the silver seats outside the staff room until the teacher on duty has arrived for recess and the first half of lunch. (12.50pm). Students will return to the silver seat at second bell (1.10pm) and again at the end of lunch (1.30pm). The teacher on duty will return the behaviour card to the student who will give the card to their classroom teacher. Students are to be sent to their Assistant Principal at the end of the day if students have displayed inappropriate behaviour. Deputy/Assistant principals with classroom teachers are responsible for the monitoring of the behaviour on these cards. Deputy/Assistant Principals will consult with classroom teachers about placement of students on levels.

Cherrybrook Behaviour Management System

Action

<u>Green</u>	<p>All students begin at this level. Students on this level may participate in all school activities and be chosen for;</p> <ul style="list-style-type: none"> • Star Awards • Super Star Awards • Leadership roles <p>One warning detention may be issued per term without dropping to orange level. Warning detention, students retain all rights as above.</p> <p>N.B. Warning detention takes precedence over all extra-curricular activities</p>
<u>Orange</u>	<p>Students on this level have repeatedly displayed unacceptable behaviour or serious misbehaviour. Students will attend detention for 1-3 days at the discretion of the Deputy/Assistant Principal in consultation with the teacher.</p> <p>A letter will be sent home by the Deputy/Assistant Principal informing parents of the incident that has occurred. (Appendix 3)</p> <p>A behaviour card will be used to monitor playground and/or classroom behaviour for five days. (Appendix 4a and 4b)</p> <p>Students are required to exhibit appropriate behaviour for the next five days. Deputy/Assistant Principal meets with students to review their behaviour card after this five day period. Students may return to green, remain on orange for another week or may go to red level, depending on their behaviour over the last week. This will be discussed with the class teacher and the student.</p> <p>A letter will be sent home to parents informing them of their child's progress. (Appendix 5)</p> <p>Students are not eligible for a Star Award or Super Star award for this term. Students' participation in excursions, extra curricular and sporting activities will be discussed and they may be excluded. Students holding leadership roles will be given a warning that if their behaviour does not improve and they go to red level they will lose their role.</p>
<u>Red</u>	<p>Students on this level have continued with their unsatisfactory behaviour, or have displayed misbehaviour that is serious enough to warrant an immediate Red Level. Students will attend detention for 3-5 days.</p> <p>A letter will be sent home by the Deputy Principal requesting an interview. (Appendix 6)</p> <p>A behaviour card will be used to monitor playground and/or classroom behaviour for five days. (Appendix 4a and 4b)</p> <p>Student will be referred to the Learning Assistance Team and an individual behaviour modification plan will be developed and implemented by the Deputy Principal in consultation with the team, the Assistant Principal, the classroom teacher and the student.</p> <p>Students are required to exhibit the appropriate behaviours as outlined in their behaviour modification plan for the next five days. Deputy Principals meet with students to review their behaviour card and their behaviour modification plan after this five day period. Students may return to green level or remain on red level for another week. Students may be placed on orange level with or without detentions at the discretion of the Deputy Principal. This will be discussed with the class teacher and the student.</p> <p>A letter will be sent home to parents informing them of their child's progress. (Appendix 4, 5 or 6)</p> <p>Students at this level are not eligible for Star Awards or Super Star Awards for this term. Students will be excluded from extra-curricula activities such as excursions and sporting events. Students will forfeit any leadership roles that are held for that term. Re-instatement will be at the discretion of the Deputy Principal.</p>
<u>Purple</u>	<p>Students on this level have continued with their unsatisfactory behaviour or they have chosen not to behave in a manner that demonstrates respect for the rights and responsibilities of others at Cherrybrook Public School. Principal will ring parents to arrange an interview.</p> <p>Principal will determine the appropriate action based on the guidelines outlined in 'Procedures for the Suspension and Expulsion of School Students'</p> <p>If students are suspended from school a resolution meeting will be held prior to the student returning to school.</p>